



**SOUTHERN GEORGIA
WORKFORCE DEVELOPMENT BOARD (WDB) MEETING
Date: February 25, 2026 @ 11:00 a.m.
MEETING MINUTES**

The Southern Georgia Workforce Development Board (WDB) and Youth Committee (YC), met on Wednesday, February 25, 2026, at 11:00 AM at the Southern Georgia Regional Commission in Waycross, Georgia. The following were in attendance:

Workforce Development Board					
<u>Name</u>	<u>Position</u>	<u>Attendance</u>		<u>Absence</u>	
Bannamon, Frank	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Bryant, Keith	Chairman (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Cole, Sandra	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Dark, Melissa	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Dixon, Elton	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Ellis, Kevin	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Felder, Katrena	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gainey, Jennifer	Vice-Chairman (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gove, Sarah	WDB Member	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Excused	<input type="checkbox"/> Absent
Gray, Jonathan	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Griffin, Curtis	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Howell, Ivy	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Johnson, Melvin	Parliamentarian (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Mays, Kellie	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
McClain, La'Rona	WDB Member	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Moore, Christie	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Panizzi, Sean	WDB Member (EC)	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Tait, Darlene	WDB Member (EC)	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input checked="" type="checkbox"/> Absent
Wallace, Leigh	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Williams, Jamon	WDB Member (EC)	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent
Williams, Michael	WDB Member	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/> Excused	<input type="checkbox"/> Absent

Youth Committee (X Denotes Attendance)					
<u>Name</u>	<u>Attendance</u>		<u>Name</u>	<u>Attendance</u>	
Bannamon, Frank	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Dixon, Adrienne	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Felder, Dr. Katrena	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Gainey, Jennifer	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Peacock, Kelly	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Wallace, Leigh	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual

Local Chief Elected Officials (LCEO) (X Denotes Attendance)					
<u>Name</u>	<u>Attendance</u>		<u>Name</u>	<u>Attendance</u>	
Baker, Henry	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bennett, Neal	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Brown, Travis	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Crews, Jesse	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Harris, Skipper	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Holt, Jason	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
James, Michael-Angelo	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Joyner, Jason	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Lee, Alex	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	McDaniel, Zinda	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Matheson, Scott	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Paulk, Tony	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Riley, Kaye	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Smith, Julie	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Staten, Justin	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Taylor, Shane	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Thompson, Vince	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Whiddon, Dana	<input type="checkbox"/> In-Person	<input type="checkbox"/> Virtual

Staff & Guests (X Denotes Attendance)					
<u>Staff Name</u>	<u>Attendance</u>		<u>Guest Name</u>	<u>Attendance</u>	
Estep, Evi	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Ambrose, Brittany	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
Howard, Bonnie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Bryd, Eva	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Lovett, Roberta	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Cone, Robin	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Register, Urie	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual	Cordes, April	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual
Smith, Ashley	<input type="checkbox"/> In-Person	<input checked="" type="checkbox"/> Virtual	Glenn, Charmane	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Jones, Dr. Todd	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual
			Rollins, Ginger	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/> Virtual

Introduction

This meeting was conducted in a hybrid format, with participants attending both in person at the Southern Georgia Regional Commission Waycross office and virtually via Microsoft Teams.

Call to Order and Welcome

Deputy Executive Director Roberta Lovett called the meeting to order and welcomed all in attendance. Roberta stated that Chairman Keith Bryant was unable to attend the meeting and asked Vice-Chairman Jennifer Gainey, who attended virtually, if she would like to conduct the meeting. Vice-Chairman Gainey requested that Roberta conduct the meeting.

Review of Attendance

Roberta asked Urie Register, Programs Manager, to provide a review of attendance. Urie stated that a quorum of the WDB was present.

Approval of the Minutes of the November 19, 2025, WDB Meeting

Roberta referred members to the meeting minutes of November 19, 2025 (copy attached and made a part of these minutes). She asked if there were any questions or corrections. Hearing none, Roberta requested a motion to approve the minutes as presented. Jonathan Gray made a motion to approve the minutes, with a second by Jamon Williams the motion carried.

PY25 Budget and Expenditures Report

Roberta referred members to the handout “**PY25 Budget and Expenditures Report**” (copy attached and made a part of these minutes). She noted that the document reflects expenditures as of January 31, 2026, which represents 58% of the program year. Roberta reviewed expenditures by funding stream. At the conclusion of her report, Roberta asked if there were any questions. Hearing none, Jonathan Gray made a motion to approve the report, seconded by Frank Bannamon. The motion carried.

DW to Adult Transfer

Roberta stated that several Dislocated Worker grants are scheduled to expire on June 30, 2026, and based on current enrollment levels, staff may not fully expend the available funds. She reminded members that at the June 2025 meeting, the WDB authorized staff to transfer up to 75% of DW funds to the Adult funding stream. At this time, staff requested authorization to transfer up to 100% of those funds, if necessary, to prevent any lapse in funding. Following the presentation, Jonathan Gray made a motion to approve the transfer request, with a second by Jennifer Gainey. The motion carried.

PY23-PY25 IFA Update

Urie provided an update on the PY23-PY25 Infrastructure Funding Agreement (IFA) Update. She stated that updated numbers had been received from DOL to proceed with the annual IFA and that agreements would soon be distributed for signatures. Jonathan Gray made a motion to proceed with the IFA update. The motion was seconded by Frank Bannamon. The motion carried.

PY25 Q1 & Q2 Performance Report

Bonnie Howard, Compliance and Performance Analyst, referred members to the handout titled “**PY25 Q1 & Q2 Performance Report**” (copy attached and made a part of these minutes). Bonnie reviewed performance measures by funding stream and noted that the youth credential rate was slightly below target. She stated staff would continue working with providers to improve this outcome. At the conclusion of the report, Roberta asked if there were any questions. Hearing none, she called for a motion to approve the PY25 Q1 & Q2 Performance Report. A motion was made by Jonathan Gray with a second from Frank Bannamon. The motion carried.

PY24 OWD Annual Monitoring

Roberta informed the Board that the annual Office of Workforce Development monitoring review had been completed successfully with no findings. She stated the monitoring process went well and expressed appreciation for the staff’s efforts.

Helene Funding Update

Roberta provided a brief update on the Helene Disaster Recovery Grant. She stated that service providers continued serving participants utilizing these funds and that temporary employment activities in Pierce County were expected

to begin the following week. The grant is currently scheduled to end on June 30, 2026; however, there may be a possibility to an extension. Roberta stated she would continue to keep the Board updated.

6th Annual Healthcare Summit

Urie provided an update on the 6th Annual South Georgia Healthcare Summit. She stated that the event was well attended by participants, sponsors, and exhibitors. Urie thanked everyone who attended and noted that planning was already underway for the 7th Annual event. They also noted that future restructuring of the summit may occur to help secure additional sponsorships following the sunset of the Sector Partnership Grant.

One Stop Operator Update

Urie provided an update on One Stop activities and informed the board of the upcoming One Stop Stakeholder Meeting scheduled for March 24, 2026, at 10:00 am at Southern Regional Technical College. She stated the purpose of the meeting is to strengthen partnerships with community organizations and increase awareness of available workforce services. A Teams meeting link will be distributed to board members.

Recognition of Guests

Charmane Glenn, Wiregrass Georgia Technical College WIOA Director, introduced the new Vice President of Enrollment, Dr. Todd Jones.

Adjourn

Roberta thanked everyone for attending and reminded members and guests that the next meeting will be held on May 20, 2026. There being no further business, the meeting adjourned at approximately 11:30 a.m.

Respectfully Submitted,

Urie Register

Workforce Development Board Staff

Southern Georgia Regional Commission